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# Tenders awarded by the General Manager under Delegation

Responsible Officer: General Manager (Phillip Rudd)

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## Recommendation

That Council receive and note the information provided in this report on tenders accepted and contracts awarded by the General Manager under delegation during the period 1 July 2024 to 30 September 2024.

## Background

In August 2022, Council resolved [48/22] to amend the delegation for the position of General Manager for the acceptance and award of tenders and contracts valued up to \$1,000,000.00. This included a condition for ongoing information reports summarising details of relevant tenders / contracts awarded.

## Tenders / Contracts awarded under delegation by the General Manager for the period:

Tender/Contract	Start Date	Initial Value (Incl GST)	Contractors Name	Category
<sup>1</sup> Nightcap Water Treatment Plant Residual waste disposal	1/7/2024	\$ 286,232.10	Richmond Waste	Maintenance
<sup>1</sup> Cloud Based Payroll System	1/4/2024	\$ 344,602.50	Frontier Software	ICT
Richmond River Ecosystem Health - Catchment-wide Risk-based Planning for on ground works	16/9/2024	\$ 385,000.00	Griffith University	Goods & Services

<sup>1</sup> Delayed record entry into Contracts Register.

## Governance

In accordance with clause 2 of the [Council issued delegation](#) dated 17 August 2022:

...(i) *Acceptance of tenders and award of contracts valued:*

A. *Up to \$1,000,000 (including GST) can be determined by the General Manager subject to compliance with any applicable tendering requirements under the Local Government Act 1993 or associated regulations.*

B. *\$1,000,001 (including GST) or more are to be determined by resolution of Council.*

(ii) *Any tenders accepted, contracts awarded, or expenditure incurred or approved by the General Manager must have an approved budget allocation or have been otherwise authorised by Council resolution...*

The instrument of delegation also provides:

*A summary of tenders accepted and contracts awarded by the General Manager under clause 2(i)(A) of this delegation must be provided to Council for its information at the next available Council meeting.*

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**Comment**

Where there has not been a tender accepted and contract awarded by the General Manager under delegation, no report will be furnished to Council.

**Conclusion**

As required by Council resolution [48/22] this report is a summary of the tenders accepted and contracts awarded by the General Manager under delegation during the relevant reporting period.